

DUTIES & RESPONSIBILITIES OF THE HOST STATE

1. To get Govt. approval.
2. To get Sanction of Budget from the State Govt.
3. Finalize the Jamboree Dates
4. Confirm to National Headquarters with final dates & Venue.
5. Formation of Jamboree Council and other Sub-Committees.
6. Accommodation arrangement of participants, Service Rovers and Rangers, Organising Staff, Guests and National Executive Committee Members (approximately 26000).
7. Tents arrangement (Choldari, EP, Swiss Cottage, Dormitory Tent etc)
8. Gallery, Stage and Rostrum.
9. Levelling of ground, Road laying and Drainage.
10. Electricity and lighting arrangement.
11. Water arrangements (Water Supply in Sub-Camps and Jamboree area).
12. Sanitation Arrangements.
13. Preparation of Jamboree Souvenirs & Kits.
14. Preparation of Jamboree Song
15. Printing and Stationary.
16. Public Address system.
17. Communication system (Intercom telephone in all sub-camps & offices) with provision of the telephones with STD facilities (Chief National Commissioner/Director/Secretary General etc)
18. Transportation arrangement (both inside and outside from Railway Station to Jamboree site and Jamboree site to Railway Station).
19. Vehicles for VIPs for Jamboree duration.
20. Inviting Bank, Post Office and railway Booking, P.C.O., STC booths at Jamboree.
21. Transport arrangements for sight-seeing (on Payment)

22. Civil Supply arrangement (Rice, Dal, Sugar, Gas, firewood, other ingredients etc.)
23. Security arrangement (outside the Jamboree)
24. Jamboree Market arrangements.
25. Saluting and inspection Jeep arrangement for the rehearsal, inauguration and Valedictory function.
26. Programme and activities materials.
27. Setting of Exhibition Staff (Scouts & Guides & Govt Stalls).
28. Tourism Office.
29. Souvenir, Mementos, Plaques for presentation to participating States/Country organising staff and Jamboree staff and to award for various competitions.
30. Preparation of Jamboree Award badge.
31. Preparation of Jamboree gates and decoration.
32. Hospital (50 beds) with dispensaries (Sub-Camp Wise) and ambulances.
33. Appointment of Liaison Officer with Govt.
34. Conduct of Jamboree Meetings.
35. Fire Brigade and fire safety arrangement.
36. Press coverage and publicity.
37. Invitation of Guest for Opening & Closing Ceremony and other functions.
38. Setting of Central Mess
39. Arrangements for publication of Jamboree News daily.]
40. Arrangements of sufficient Computers, Photocopier Machine, Internet, HAM Radio, Fax and other IT related gadgets.

DUTIES & RESPONSIBILITIES OF THE NATIONAL HEADQUARTERS

1. Issuance of Jamboree Circulars and all Jamboree related information's to the State Associations from time to time.
2. Allotment of Quota to Scouts & Guides, Service Rover and Rangers.
3. Deputation of Jamboree Staff.
4. Duty allotment to staff.
5. Conduct Programmes and activities.
6. Formation of Sub-Camps.
7. Allotting accommodation to States as per quota.
8. Appointment of Sub-Camp Chief.
9. Appointment of various activity Incharges.
10. Preparation of day to day programme.
11. Preparation of information bulletin, hand book for printing by the host State.
12. Arrange Central Mess for Jamboree Staff, service Rovers/Rangers and invited guests.
13. Publication of Jamboree News Paper.
14. Organise Meeting and Conference during Jamboree.
15. Running NHQ offices in the Jamboree.
16. Issue Certificates and Awards.
17. Running Equipment Shop.
18. Issue Letter of Invitation to Overseas Country.
19. Time to time coordination and follow-up with the host State.
20. Over-all controlling and Management of the Jamboree.

PROPOSED ESTIMATED EXPENDITURE FOR 18TH NATIONAL JAMBOREE

Sl.No.	Particulars	Estimated Expenditure in Lakhs (Rs)
1	Tents, Furniture, Decoration, gallery, Stage, Rostrums, etc.	30.00
2.	Levelling of Ground & Road	10.00
3.	Electrification, Water & Light etc	20.00
4.	Sanitation Arrangement	20.00
5.	P.A.System and Communication System	10.00
6.	Travelling Expenses (Staff, Service Rovers & Rangers State & NHQ)	5.0
7.	Meeting Expenses	5.0
8.	Printing & Stationeries	5.0
9.	Transportation for Staff and Officials	20.0
10	Programme & activities materials	5.0
11	Photo, Jamboree Patrika, Mementoes	3.0
12.	Jamboree Souvenirs & Kits @ Rs 500/- per head For 26,000 participants, Staff & Guests	13.0
13.	Food Expenses for Jamboree Officials, Staff, Service Rovers & Rangers, Overseas Participants @ 150/- per head per day x 10 days x 5000 Nos.	7.5
14.	Educational Tour to Overseas participants	9.5
15	Miscellaneous Expenses	5.0
	Total	16.8

Total Approximate expenditure Rs 17 Crore (Rupees Seventeen Crores)

I. Note: Receipts

NHQ Contribution: Registration Fee & 50% Development Fee, Registration Fee of Overseas Participants only.

Fee to be decided by National Executive Committee.

II. All Travelling expenses of participants are met by themselves.

III. No Food is to be provided to participants by host State.

IV. Transportation from nearest Railway Station/Bus Stand may be subsidized.


(DIRECTOR)